Packer Parent Association
Conflict of Interest Policy
Adopted November 27, 2007

A. A conflict of interest will exist whenever an officer or member of the Packer Parent Association is in the position to approve or influence Packer PA policies or actions which involve or may directly or indirectly harm or benefit financially: (a) the officer or member himself or herself, or another officer or member; (b) any member of his or her immediate family (spouse, parents, children, brothers or sisters, and spouses of these individuals); or (c) any organization in which he or she or an immediate family member is a director, trustee, officer, member, partner or shareholder or has a substantial financial interest.

B. Such potential conflict of interest shall be deemed to be a true conflict of interest when the conflict can be reasonably judged to present a detriment to Packer, the Packer Parent Association, its officers or any of its members.

C. Where a member, either on his/her behalf or while acting for, by, with or through another, has any pecuniary or personal interest, direct or indirect, in any matter, or otherwise has a conflict of interest, he/she:
   a) Shall disclose his/her interest fully to the relevant Event Finance Chair and one of the following: the VP of Fundraising, the Treasurer or the President of the Packer Parent Association.
   b) Such Officers named above individually and jointly have the discretion to judge whether a true conflict of interest exists.
   c) Such Officer shall disclose any member’s true conflicts of interests to the Packer PA Administrative Board and the Packer PA Administrative Board shall decide on appropriate actions with respect to the matter.

D. Where an officer, either on his/her behalf or while acting for, by, with or through another, has any pecuniary or personal interest, direct or indirect, in any matter, or otherwise has a conflict of interest, he/she:
   a) Shall disclose his/her interest fully to the Packer Parent Association Administrative Board,
   b) Shall disclose his/her interest and the general nature thereof prior to any consideration of the matter,
   c) Shall not take part in any discussions of or the vote on any question with respect to the matter, unless otherwise agreed to unanimously by the Administrative Board; and
   d) Shall not in any way whether before, after or during discussions, influence the voting on any such question.
   e) Packer PA Administrative Board shall decide on appropriate actions with respect to the matter.

E. An interested officer or member who has followed the disclosure procedure articulated in Paragraph C and D above may take part in the discussion of or the vote on any question with respect to the matter at issue, provided that the Administrative Board agree unanimously to allow him/her to do so.

F. Disclosures of true conflicts of interest and the resolution or action decided by the Packer PA Administrative Board will be recorded by the PA Secretary.

G. This policy shall be posted on the PA website and be widely disseminated at the initial PA general meeting of each academic year.