TO CREATE USERNAME AND PASSWORD FOR FOOD SERVICE ACCOUNT

Please note that a student food service account can only be associated with one Username. Therefore, if other adults need to view your child’s food service account, you will have to share your Username with them.

- Go to www.myschoolaccount.com
- Click “Create an Account” on the upper right-hand part of the screen.
- Enter required fields. Click “Next”.
- Create Username and Password. Click “Next”.
- Click the dropdown arrow to locate the Packer Collegiate in the School District.
- Click the box to accept terms of User Agreement. Click “Next”.
- You will be prompted to review your profile. Click “Finish” when done.

An email will be sent to you with a verification code. The verification code will be required only when logging in for the first time.

- Go back to www.myschoolaccount.com.
- Enter the Username and Password you created. Click “Log in”.
- Enter the verification code emailed to you. Click “Verify”.
- To show your child’s food service account on the list, click “Manage Students”.
- Click “Add Student”.
- You will be prompted to enter your child’s student ID number. Your child’s ID number is also on the upper right-hand side of your monthly student statement.

At www.myschoolaccount.com, you will be able to review your child's account by date and dollar amount of each transaction up to the last 30 days.