OPEN HOUSE REGISTRATION INSTRUCTIONS

• From the Open House Schedule page at packer.edu/admissions, click “Register for an Open House >>”

• Step 1/4 Scroll down to click “blue plus” (+) to enter an attendee. Click “blue plus” (+) again to add additional attendees. Please note: Attendance is limited to parent(s)/guardian(s) and prospective applicants. Scroll down. Click “Register attendees” at bottom of page.

• Step 2/4 Select date of Open House. Scroll down, and click “Submit and Continue” at bottom of page.

• Step 3/4 Enter Personal Information. Click “Submit” button at bottom of page.

• Step 4/4 Enter Registrant Information. Click “Complete Registration.”

  Please note: The person completing the form is the ‘Registrant.’ The Registrant may also be one of the ‘Attendees.’

• The Registrant will receive a confirmation email of the reservation.

• If you need to cancel a registration to reschedule an Open House, please contact Yvonne Menard at (718) 250-0254 or ymenard@packer.edu. Cancellations cannot be made online.