INDEPENDENT SCHOOLS ADMISSIONS ASSOCIATION OF GREATER NEW YORK

CONFIDENTIAL School Reference Form for Applicants to Grade II and Above

Student’s Name ________________________________________ Applicant for Class __________

Division Director’s Name ________________________________________ Date __________ Telephone ___________________

School _____________________________________________________ Address _________________________________________

Please send this student’s record with grades from at least one marking period of the current school year and the complete records from the previous years including at least one set of standardized test scores.

How long have you known this student? _____ What subjects have you taught this student? _______________________________

Have you known the student in any capacity outside of the classroom?______If so, please describe __________________________

What are the first words that come to mind to describe this candidate? ___________________________________

____________________________________________________________________________________________________________

To help us compile a profile of this student, please check the following categories, adding comments wherever possible. Adjust the check mark placement to the left or right of a section for further clarification.

<table>
<thead>
<tr>
<th>SENSE OF RESPONSIBILITY</th>
<th>is responsible</th>
<th>is usually responsible</th>
<th>is sometimes responsible</th>
<th>is rarely responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSIDERATION FOR OTHERS</td>
<td>is very considerate</td>
<td>is usually considerate</td>
<td>is considerate</td>
<td>is unkind</td>
</tr>
<tr>
<td>PEER RELATIONSHIPS</td>
<td>enjoys good relationships</td>
<td>has satisfactory relationships</td>
<td>has occasional problems</td>
<td>relates poorly</td>
</tr>
<tr>
<td>LEADERSHIP SKILLS</td>
<td>excellent skills</td>
<td>exhibits good skills</td>
<td>exhibits average skills</td>
<td>exhibits poor skills</td>
</tr>
<tr>
<td>EMOTIONAL MATURITY</td>
<td>is very mature</td>
<td>is of average maturity</td>
<td>is somewhat immature</td>
<td>is very immature</td>
</tr>
<tr>
<td>SELF-CONFIDENCE</td>
<td>has a healthy self-image</td>
<td>needs some support</td>
<td>seems overly confident</td>
<td>has a poor self-image</td>
</tr>
<tr>
<td>SENSE OF HUMOR</td>
<td>is highly developed</td>
<td>is good</td>
<td>is fair</td>
<td>is poorly develop</td>
</tr>
<tr>
<td>SELF CONTROL</td>
<td>exhibits good control</td>
<td>usually exhibits good control</td>
<td>misbehaves occasionally</td>
<td>is disruptive frequently</td>
</tr>
<tr>
<td>RELATIONSHIP WITH ADULTS</td>
<td>is comfortable</td>
<td>is uneasy</td>
<td>is dependent</td>
<td>is uncooperative</td>
</tr>
</tbody>
</table>
Please answer the following questions using separate paper if necessary.

In what, if any, subject areas does this student show particular strength?

_______________________________________________________________________________

In what, if any, subject areas has this student needed special support or help?

_______________________________________________________________________________

This student’s work level is about the middle third of the class.

Has this student displayed any notable interests or talents?

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________
Please comment on this student’s creativity.

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

Are there any concerns about attendance or promptness?

_______________________________________________________________________________

_______________________________________________________________________________

Please characterize the parent's/parents’ cooperation and involvement.

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

_______________________________________________________________________________

Is there any other information about this student or the family in which would be helpful for us to know?

_______________________________________________________________________________

_______________________________________________________________________________

These comments will be very helpful to us in deciding if our school program will be able to meet this student’s needs; we thank you for taking the time to aid us in understanding the candidate better. All information will be considered confidential.

Please mail or FAX the form to: